

St Michael's School Lane Cove Association

Minutes

Monday 7th September 2020
Longueville Sporting Club

Present Caroline Lovejoy, Jackie Heng, Melissa Clifford, , Alan King, Tim Jarvis, Chris Bredenhann, Dave King, Jess Campanaro

Apologies Will MacIntosh

1. **Welcome**

The meeting commenced at 7.37pm

2. **Confirmation of Minutes from previous meetings**

Minutes from the last meeting held in Term 2, 2020 were confirmed. Moved by Caroline Lovejoy and seconded by Jess Campanaro.

3. **Actions carried forward from Term 2 meeting**

- Sponsorship - Alan met with McGrath in the last month to discuss their sponsorship. He did not raise the idea of McGrath extending their sponsorship across the 3 clubs as McGrath were questioning the value of their football deal. Another 3 year agreement was signed with the a reduction in the sponsorship by \$2k to \$5k. The deal now includes \$1k for every house and \$500 for every apartment where the vendor mentions St Michael's football club. **Alan to sound out idea of sponsorship of the 3 clubs with another employee of McGrath who has a child at St Michael's.**
- Handbooks – **Caroline has netball's handbook and will modify accordingly and share with members of the committee to modify for their positions. Aim to share at next meeting.**

4. **President's Update (Caroline Lovejoy)**

Active Kids

Basketball is keen to set up Active Kids through the Association and Caroline has confirmed that we can do this. Caroline is proceeding in setting this up for basketball and other clubs can access if they wish.

The Hall

Miss Lee is keen to get the kids using the hall again. OOSH had a std review at the end of last year and were in breach as they didn't have the hall space (it was being

used for training). We need to respect agreements between OOSH and Parish. Clubs would need to apply to Parish to use the hall but it would need to be after 6pm. Need COVID health risk plan that complies with NSW Health – detailing no. of people allowed, registers etc. It has been raised with Miss Lee whether we can use the outside courts before 6pm and Miss Lee is getting back to us on this. Miss Lee is very supportive of the Association and the sport clubs. **Caroline will check with Miss Lee whether the side gate can be used to access the outside courts.**

The Hall will be resurfaced into the holidays and then all repair work would have been completed.

Kindy orientation was discussed and Caroline advised that the school is not yet sure what form the orientation will take with COVID. **Caroline will follow up with the school to ensure we can take part in it in an appropriate manner.**

5. Netball Update (Tim Jarvis)

Tim raised a query as to the netball club using Facebook and Caroline confirmed that this was fine as long as normal advertising rules were applied. Caroline also confirmed that a uniform is not required for summer comp and that the logo is not required on bags like it is on uniforms.

The re-development of the River Road golf and tennis centre was raised and **Caroline is going to speak to Basketball to see if they are making a submission.**

Tim advised that netball would like to put up a banner at the front of the school and was advised to email the school with the dates and cc. Caroline.

Netball finishes on Sunday with 4 out of the 6 teams in the GF this weekend. Training at Kingsford Smith has worked out.

There will be a few changes to the netball committee with half the committee retiring this year – definitely a new Treasurer. Tim raised how much work there is to run the netball club when there are only 91 kids playing and the committee discussed whether there are any efficiencies in joining clubs.

Tim shared the Netball Handbook that Lucy has created and ways in which she could be recognised for the amazing job she has done. Tim also shared the medal and certificate that every player receives.

Netball Committee (and other committees present) shared how much extra work has been involved this season with COVID and are proud at how it has been navigated.

AGM in November.

6. Football Update (Alan King)

Season will finish 4th Oct. 14 week season this year. Trophies will go ahead but no final presentation day. Looking at changing uniform next season. Alan confirmed with Caroline that they can use blue as their main colour and yellow as a secondary colour. Older kids will be provided with a new uniform and kindy kids will purchase it. Alan advised of potential succession issues on the Football Committee especially with a lack of social events to recruit.

7. Basketball Update (Caroline Lovejoy/Will MacIntosh)

Registrations:

Covid has impacted on Basketball as MB1 was cut short, and MB2 did not go ahead and has evolved into an extended MB2/3 season for some age groups. In addition, lack of access to school facilities which remain closed and season extensions by other sports have caused additional disruption.

MB2/3 for U12s and U13s ended up starting on 22nd August though and we were able to field 6 teams (7 were registered, but due to a last minute change to a Sunday afternoon slot the 7th team unfortunately decided to pull out of the comp) Just this week a Kindy comp has been given the green light for middle of the day Sunday due to additional court times being sourced at Willoughby Leisure Centre. We have put out a request for interest and are hopeful we will get at least a couple of teams.

All other age groups (ie U8 & U10) will have a term 4 start date of 17th October. We would expect to be back to somewhat normal levels of participation for these comps.

As we still don't have access to the school hall due to covid, we are looking into alternate training facilities and will likely end up utilising the Kingsford-smith court or Lane Cove public.

Coaching:

Given the covid disruptions we put on hold review of the coaching arrangements and will continue with StepUp until next year.

Coach hiring and train the trainer feedback:

- Coaches required to have completed the Club/Community coach portion of the Club Coach Accreditation which is the industry standard for coaching MiniBall
- All coaches are required to have active WWCs
- All coaches are encouraged to have first aid training
- All new StepUp coaches are put through an on the job trial process and are actively mentored by Fish

- Typically at least two Rep level coaches (level above Club/Community coach) are present at each training session with at least one with first aid training
- Rep level coaches are also active in mentoring more junior coaches

Finances:

Norths provided significant refunds due to MB1 being cut short. We continued to pay StepUp as planned, but in return for online training materials.

We have taken MB2/3 registrations to only cover Norths fees as we aren't currently providing training for the older teams. MB1 refunds will be put towards training sessions in term 4. Future registrations will be priced to incorporate training costs once we have a better idea of a training plan.

Committee:

No committee changes, but given the Kindy comp go ahead we have put a call out for a Kindy representative to join the committee.

Uniforms:

We have designed our new uniforms and put in a batch order for club stock which we will loan out to Kindy/Yr1s until a full order run can be done for everyone.

We have moved to a reversible top and will be adding merchandise for purchase as well. Linked sponsorship helps to significantly reduce the cost of each item. \$70 reversible strip vs \$130 1 sided previously.

Going forward uniforms and merch will be able to be ordered through the Sportility portal.

8. Child Protection Update (Jess Campanaro)

		ACTION
1	WORKING WITH CHILDREN CHECK a. Changes to WWC requirements - None in this quarter b. Note: The Children's Guardian has extended all WWCC clearances that were due to expire from 26 March 2020 to 26 September 2020 for a further six months. The six-month period applies from the date of the person's current expiry date. c. WWC Register - While there is a register of WWCC for the Association, every time a new list of coaches and managers is sent to me, I check to ensure the WWCC is still valid.	All clubs please note

- d. No formal issues reported	
2 CLUB UPDATES Basketball - All WWCC are up to date for current Basketball season. Netball - All WWCC are up to date for Netball. The season finished this weekend. Football - All Football WWCC are up to date. All clubs please note fines apply (up to \$11,000) for not having a valid WWC number and the onus is on both the individual and the employer (in this case the association and/or club). Clubs please note that within each club the responsibility for complying with WWC obligations falls to the club's representative to the association, unless the club has specifically appointed someone else to the role.	Basketball Club Netball Club Football Club All clubs please note
CHILD SAFETY / COMPLAINTS The Royal Commission into Institutional Responses to Child <i>Sexual Abuse</i>, has recommend 10 child safe standards, drawing on its research, findings, and consultation about what makes organisations safe. <i>Below is a link to the standards and their core components.</i> <i>Could all members of the STMSLC read over these, plus the President and Child Protection Officer for each Club. I will review measures we have in place as an association and recommend any changes or updates, by the next meeting.</i> https://www.kidsguardian.nsw.gov.au/child-safe-organisations/training-and-resources/child-safe-standards - This leads me onto the issue discussed at the last meeting about two reports of inappropriate behaviour involving external coaches, these issues were dealt with professionally and did not involve police.	

I would like to ask the clubs what measures you have in place, when engaging external trainers, about their hiring policy and education of their trainers.

SMSLA's Code of Conduct and Discipline Policy are our best tools for Child Safety.

Jess will check that she has WWC for netball graders. Jess wants to see WWC for all external coaches - will reach out to Child Safety Officers of each club for this.
Alan thought of an external coach for Football that we need to get a WWC for.

Committee discussed insurance and Chris confirmed that our insurance covers all Association committee members plus club committee members. **Chris will check what our insurance covers in terms of Child Protection.**

9. IT Update (David King)

There has been 104 visits to our website this year. David questioned the relevance of the website in its current form. **David will do some research into what our website needs to do from both a club perspective and a regulatory perspective.**

10. Other Business

Chris to organise payment for Ebony's invoice and Mel to arrange an additional gift.

Next meeting is the 23rd November and will also include the AGM.

Meeting close

Meeting closed at 9.00pm.