

St Michael's School Lane Cove Association

Minutes

Monday 31st May 2021
Longueville Sporting Club

Present

Caroline Lovejoy, Melissa Clifford, Jess Campanaro, Will MacIntosh, Alan King, Jude Jarvis

Apologies

Chris Bredenhann, Jackie Heng, Dave King

1. Welcome

The meeting commenced at 7.14pm

2. Confirmation of Minutes from previous meetings

Minutes from the last meeting, held in Term 1 2021, were confirmed. Moved by Caroline Lovejoy and seconded by Melissa Clifford.

3. Actions carried forward from Term 1 meeting

- **Handbooks** – **Caroline** will aim to share **before Term 3 meeting 2021**.
- **Dave** is keen to make some changes to the **website**. Netball and Football clubs could have a link to their website and basketball could have a simple information page with FAQ's. This will make it much easier for the school as they can give 1 email address for any sports enquiries. **Dave will aim to share ideas before next meeting.**

4. President's Update (Caroline Lovejoy)

- Caroline has been investigating the **Active Kids voucher** – Caroline trying to resolve ABN issue and will keep clubs updated on progress
- Basketball would like to pay to have 2 more hoops installed on the side of the bottom court – Caroline has discussed this with the school who are okay to proceed with this. **The school is going to come back with next steps on how this is to be implemented and Caroline will advise Basketball when she hears back.** Basketball will fund the hoops and installation (or look for a family at school that is happy to donate the installation). **Mel to speak with Jackie to see if there's any chance we can suggest that the money raised at the 2nd hand uniform sale go towards the hoops.**

- Football would like to 5mins at school assembly to present club captains and 5yr hoodies – The school has confirmed that Facebook is to be used to congratulate students for any achievements not school assemblies.
- Looking into outsourcing the Treasury role. **Caroline will send information to the clubs on this and the clubs are requested to respond with feedback.**
- Training –No issues reported from the clubs. Morning availability was confirmed as 7-8.15am and 3pm-6pm in the afternoons. The children no longer need to wait until 3.15pm to train due to changes in COVID restrictions. Netball season finished 12th Sept so there will be some overlap with the basketball season.
Basketball – please advise your requirements for training from 12th Sept ASAP so Caroline can secure this with the school.
- Election Day – school has offered BBQ for fundraising to the clubs. **Caroline to speak with Miss Lee on this as Year 6 have previously used it for their fundraising.**

5. Child Protection Update (Jess)

		ACTION
1	WORKING WITH CHILDREN CHECK a. Changes to WWCC requirements - I have reviewed this and there are none in this quarter b. WWC Register - There is a register of WWCC for the Association, at the start of every season, I check all parent coaches, paid coaches and managers have valid WWCC. Confirming for all clubs, we now require WWCC for all external coaches, netball graders etc.	All clubs please note
2	CLUB UPDATES Basketball Netball All netball coaches and managers have valid WWCC checks.	Basketball Club Netball Club

Football One coach is still waiting to receive clearance for their WWCC. The coach has been stood down until cleared. All clubs please note fines apply (up to \$11,000) for not having a valid WWCC number and the onus is on both the individual and the employer (in this case the association and/or club). Clubs please note that within each club the responsibility for complying with WWC obligations falls to the club's representative to the association, unless the club has specifically appointed someone else to the role.	Football Club All clubs please note
CHILD SAFETY / COMPLAINTS - No formal issues reported Caroline and I have been able to confirm with our Insurers, that we are covered for an incident involving a child, provided we have undertake due diligence in terms of WWC checks, back ground checks, criminal history checks etc AND respond to any complaints that are brought to your attention, then this exclusion will not be triggered and you will be insured. I raised the issue of coaches and managers who have not yet received clearance While we rely on the generosity of volunteers, in accordance with on the generosity of volunteers, in accordance with our Child Safe Policy, no one is allowed to coach or manage a team until they have a valid WWCC.	

6. **Football Update (Alan King)**

- Season has commenced well. Last games played 29th August
- Alan would like to enter a Year 4 girls soccer team into a school competition that is held on A Friday and the girls would need the day off school. Parents in the team are supportive of this and 4-5 willing to attend to supervise. Alan is putting together a proposal for Miss Lee. Caroline suggested he include any other catholic schools that are entering or have entered in the past. **Caroline will mention this to Miss Lee and advise Alan if there are any specific concerns from the school.**

7. Basketball Update (Will MacIntosh)

Registrations:

4 teams fielded for MB2 and a fully subscribed Skills & Drills program with 25 regos. This is in line with prior years.

Coaching & Facilities:

Skills & Drills has taken place on StM bottom court. It has only been a few weeks, but early reports are positive. We have also been given approval to add cross court hoops to the bottom court so that 4 teams can be readily trained there.

Finances:

MB1 ended with about \$3k profit due to Norths refunds being slightly higher than forecast and coaching costs coming in under forecast by about \$1,500. This was due to training starting a week later than expected.

MB2 and Skills & Drills is expected to break even and will be slightly profitable dependent on Norths refunds.

Miniball 2 2021 (F)

Revenue

- Registrations \$7,790.00

Expenses

- NSBA Fees **-\$4,560.00**

- NSBA Refunds (F) \$300.00

- Training (F) **-\$3,217.50**

-TOTAL NET GAIN / (LOSS) \$312.50

Committee:

No changes to the committee.

Uniforms:

The saga continues.....Coast2Coast advised us that their Pakistan factory that we used with the previous run is not able to do a small batch run that we requested a couple of weeks back. The good news is we have a parent willing to step in as a sponsor for a few batches, so long as we can sort out a supplier!

8. Netball Update (Jude)

- Netball grateful to be training back on-site.
- Net Set Go in Round 5 and Juniors Round 2.
- A few regrades have been requested
- No issues

Meeting close

Meeting closed at 8.10pm.

Next meeting is Week 7 of Term 3 – Monday 23rd August