

# St Michael's School Lane Cove Association

## Minutes Monday 22nd August 2021

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### Present

Caroline Lovejoy, Melissa Clifford, Jess Campanaro, Alan King, Jude Jarvis, Jackie Heng, Dave King, Chris Bredenhann, Mike Lennon, Lisa Khatchadourian, Jenni Priestley

### Apologies

Will MacIntosh

### 1. Welcome

The meeting commenced at 8.26pm

### 2. Confirmation of Minutes from previous meetings

Minutes from the last meeting, held in Term 3 2021, were confirmed. Moved by Caroline Lovejoy and seconded by Melissa Clifford.

### 3. Actions carried forward from Term 1 meeting

- **Handbooks** –There will be changes to the committee for next year and **Caroline** will continue to progress this next year with the aim of completing before handing over to Jenni.
- **Dave** is keen to make some changes to the **website**. This will be progressed as time allows.

### 4. President's Update (Caroline Lovejoy)

- Caroline has been investigating the **Active Kids voucher** but there are issues that need to be overcome. Aim to finalise before handing over to Jenni.
- Basketball and netball hoops – Caroline has discussed with Miss Lee. **Netball need to advise the correct height/s required. Basketball/netball to go on-site with Caroline to determine requirements.**
- Looking into outsourcing the Treasury role. Caroline has spoken to the company but costs have not been confirmed yet. Caroline will update clubs when information is received. **Clubs requested for Caroline to find out costs for external company to do club treasury too.**
- **Caroline to find out from the school who the clubs need to advise when they are placing banners on school fence**

## 5. Child Safety Update

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| <p>1 WORKING WITH CHILDREN CHECK</p> <p><b>a. Changes to WWCC requirements</b></p> <ul style="list-style-type: none"> <li>- I have reviewed this and there are none in this quarter</li> <li>-</li> <li>- Working with Children Checks due to expire between 27 September 2021 and 26 January 2022 have been extended for three months. People who are granted an extension will be advised by email and the system will be automatically updated.<a href="https://www.ocg.nsw.gov.au/about-us/news/working-with-children-checks-extended-for-three-months">https://www.ocg.nsw.gov.au/about-us/news/working-with-children-checks-extended-for-three-months</a></li> </ul> <p><b>b. WWC Register</b></p> <ul style="list-style-type: none"> <li>- There is a register of WWCC for the Association, at the start of every season, I check all parent coaches, paid coaches and managers have valid WWCC. Confirming for all clubs, we now require WWCC for all external coaches, netball graders etc.</li> </ul> <p>I have emailed Eva Tarchichi, who says she would be happy to include in her parent volunteer sessions, to let Kindy parents and new to the school that they will need a WWCC to be volunteer for their child's school sport team</p> | <p>All clubs please note</p>                                                                 |
| <p>2 CLUB UPDATES</p> <p><b>Basketball</b></p> <p><b>Netball</b></p> <p><b>Football</b></p> <p>All clubs please note fines apply (up to \$11,000) for not having a valid WWCC number and the onus is on both the individual and the employer (in this case the association and/or club).</p> <p>Clubs please note that within each club the responsibility for complying with WWC obligations falls to the club's representative to the association, unless the club has specifically appointed someone else to the role.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <p>Basketball Club</p> <p>Netball Club</p> <p>Football Club</p> <p>All clubs please note</p> |
| <p>CHILD SAFETY / COMPLAINTS</p> <ul style="list-style-type: none"> <li>- No formal issues reported</li> </ul> <p><b><u>SMSLA's Code of Conduct and Discipline Policy are our best tools for Child Safety.</u></b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                              |

**6. Football Update**

- **Alan to forward to Caroline new date for soccer gala day**
- Record year for numbers, new uniform positive feedback
- Offered Covid refund – 50% took up
- Need some new volunteers for committee

**7. Basketball Update**

- Season 3 playing (truncated). New payment system
- New season will start end Jan before school goes back
- External training company has disappeared
- Issues with uniform suppliers
- Refunds offered

**8. Netball Update**

- Numbers down this year. Refunds will be offered
- Rego will open 4<sup>th</sup> Jan
- Hoping to train onsite

**Meeting close**

Meeting closed at 8.45pm.

**Next meeting is Week 7 of Term 1 – Monday 14th March, 2022**